

Position Title: Mentorship & Advocacy Program Coordinator

Salary Range 50-55,000

This is a hybrid position (remote and onsite required)

The Deaf-Hearing Communication Centre is a regional not-for-profit organization dedicated to promoting communication accessibility, equality, and cultural awareness to the Deaf, hard of hearing, DeafBlind, and hearing communities.

Overview: To establish a Deaf Mentorship program for the greater Philadelphia region where Deaf/Hard of Hearing mentors and role models provide support for families with Deaf/Hard of Hearing children. Under the direction of the Community Programs and Advocacy Director, you would kickstart and run the mentorship program.

Job Responsibilities:

- Research, develop, and implement strategies for setting up/starting successful operation of a Deaf mentorship program.
- Create program guidelines, and curriculum, and gather resources to assess the needs of families with D/HH children in the Philadelphia region.
- Oversee the recruitment, training, evaluation, and management of mentors to ensure their suitability for the program (done in collaboration with the Director of Community Programs and Advocacy and the Education Program Manager).
- Conduct assessments to identify the goals, interests, and needs of the families in this community.
- Service as the primary point of contact for the program participants, addressing inquiries and providing support.
- Collect feedback from the participants and mentors to continuously improve the program's effectiveness.
- Advocate for the rights and inclusion of Deaf individuals (both teaching the families how to advocate/find resources and acting as an advocate for Deaf individuals who need assistance with various scenarios such as getting an interpreter for a medical appointment) within the broader community.
- Collaborate with local organizations, educational institutions, and businesses to promote awareness and support the program's initiatives.

Job Qualifications:

- A bachelor's degree in a related field such as social work, education, counseling, or Deaf Studies is preferred.
- Fluency in American Sign Language and familiarity with Deaf culture.
- Strong organizational skills with the ability to manage multiple tasks and deadlines effectively.
- Proven ability to work in a team and demonstrate good interpersonal skills
- Empathy, patience, and commitment to supporting the personal and professional development of the D/HH children and their families.
- Must be able to provide/secure clearances for Child abuse, criminal background, FBI fingerprints, etc.



DHCC is proud to be an Equal Employment Opportunity employer. We value diversity and do not discriminate based on race, religion, color, national origin, sex, sexual orientation, age, veteran status, disability status, or any other applicable characteristics protected by law.

We recognize that marginalized populations, including but not limited to Black, Indigenous, People of Color, LGBTQ+ individuals, and people with disabilities, face systemic barriers in the workplace. At DHCC, we are dedicated to breaking down these barriers and ensuring that our workplace is a place where everyone can thrive.

Interested candidates, please send your cover letter and resume to:

Sarah Greto
HR|Office Manager
sgreto@dhcc.org